

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO./TASK NO.	JOB ORDER NUMBER	APPROPR. FY
QSS Group, Inc.	NAS5- TASK NO. AMENDMENT 99124 428	440-458-70-20-89	01

TASK TITLE: (NTE 80 characters; include Project name)

HST Servicing Mission Internet Applications and Multimedia S/W Devel & Maint

APPROVALS: (Type or print name and sign)

ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)	DATE	ORG CODE	MAIL CODE	PHONE
Dan Blackwood <i>[Signature]</i>	12/4/00	730	443	301-286-8628
BRANCH HEAD	DATE	CODE		PHONE
Gloria Goodman <i>[Signature]</i>	12/4/00		440	301-286-2192
CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)	DATE	CODE		PHONE
Robert S. Lehair, Jr. <i>[Signature]</i>	12/7/00		560	301-286-6588
FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE? (IF YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)	CONTRACTING OFFICER'S QUALITY REP.		DESIGNATED FAM:	
<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES				

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

(To be completed by Contracting Officer)
C.O. Requested Quote on:
Date:

Contractor will develop specification or statement of work under this task for a future procurement.	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
Flight hardware will be shipped to GSFC for testing prior to final delivery.	<input type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A
Government Furnished Property/Facilities:	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES - SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)
Onsite Performance:	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES If yes: <input checked="" type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL If partial, indicate onsite work in SOW by asterisk (*)
Surveillance Plan Attached:	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
Highlighted Contract Clauses:	(to be completed by Contracting Officer)

Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be 1/1/01.

INCENTIVE FEE STRUCTURE (check one)

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	No. 1	No. 2	<u>X</u> No. 3	No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(To be completed by Contracting Officer)

The target cost of this task order is \$ 213,537.
 The target fee of this task order is \$ 13,684.
 The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 227,221.
 The maximum fee is \$ 20,000.
 The minimum fee is \$0.

AUTHORIZED SIGNATURE:

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

<i>[Signature]</i> SIGNATURE OF CONTRACTING OFFICER	1/23/01 DATE	Theresa J. Becker TYPED NAME OF CONTRACTING OFFICER
--	-----------------	--

CONTRACTOR'S ACCEPTANCE:

AUTHORIZED SIGNATURE

DATE

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO./TASK NO.	TASK NO.	AMENDMENT
QSS Group, Inc.	NAS5- 99124	428	

Applicable paragraphs from contract Statement of Work: Function 3 I

STATEMENT OF WORK: (Continue on blank paper if additional space is required)

This is a follow-on to Task 179 under this contract; uninterrupted transition is required.

The contractor shall generate new or modify/maintain existing HST Servicing Mission custom developed Internet applications, as well as video capture hardware and software, that has been developed for the HST Project specifically for previous and future Servicing Missions.

The contractor shall develop and maintain a Web-based model of the HST, for visualization and virtual environment modelling, that will easily identify specific regions of the HST and associated indexed multimedia (photo and video) products. Links shall be provided for: an interface to view multimedia access products including details; a gateway to multimedia products or the capability to identify the products available for a specific article, such as "Bay 10 MLI", and an access to videos and photos taken during servicing mission on-orbit activities.

The contractor shall populate the database with data describing the anomalies found on the HST during SM3A, including problems with MLI, -V2 AS door latches/bolts, paint chips from handrails, and areas manifested for change out during SM3B.

The contractor shall maintain and update the HST Mission Information Management System Web Server and operate the video image capture system during all SM3B joint integrated simulations and the actual mission.

PERFORMANCE SPECIFICATIONS:

Accurate implementation of technical and schedule information on web pages.

Correct technical information and drawings used in Multimedia System updates.

Correctly configured Web Server Hardware and Software updates.

Accurate and timely delivery of video imagery on the VIPR system as scheduled and requested during SM3B.

Reports and Documents: Technical performance will be based on thoroughness and completeness of written reports. Acceptable performance is that the ATR is satisfied that the material reflects the proper level of technical expertise and meets the objectives of the activity. Reports shall be delivered to the ATR both as a hard copy and in MS Word format via either diskette or email.

Technical Progress Report: Acceptable performance is that the ATR is satisfied that he is being kept informed of the status of work performed and of issues requiring his attention. Report to include: (1) summary of monthly progress; (2) plans for next month; (3) problems; (4) issues; and (5) resolution of problems/issues.

Management: Performance will be measured against the following metrics: (1) accomplishment of objectives; (2) clear, incremental progress; (3) responsiveness to issues; (4) efficient and appropriate staffing; and (5) coordination with and good working relationship with ATR and other related contractor efforts, if applicable.

APPLICABLE DOCUMENTS:

None.

TASK END DATE: 12/31/01**MILESTONES/DELIVERABLES AND DATES:**

New and Updated Web Pages within 5 days after request by ATR.

Validated and Updated Multimedia System Data by 1 day before each simulation if required for that simulation.

Update Web Server Hardware and Software within 2 weeks of receiving updates.

Technical Progress Report: monthly, 15th of the month

PERFORMANCE STANDARDS:

Schedule: On-time delivery/completion of the deliverables/milestones

Technical: ATR's acceptance of the above

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Dan Blackwood, building 7, room 274A